



## Executive Development Seminar: Leading Change

Where are you on your management track? This seminar will help take you from technical, division-level work to strategic, agency-level leadership positions. The focus is on development and transition for senior managers and the payoff is getting tomorrow right today.

- Challenge yourself to think about the macro overview of your agency as it relates to policy, strategic planning, leadership and change.
- Enhance your ability to communicate and interact positively with constituencies.
- Identify and plan for internal and external politics that impact your vision, mission, and organization.



### For Effective Leaders Who Are Ready for the Next Step

Designed for senior Federal and other public sector managers, this two-week program offers new awareness of various aspects of your agency.

Thinking strategically, you will gain new knowledge, understanding and skills that will take you even further in your career.

#### CORE DEVELOPMENT

##### COMPETENCIES

- External Awareness
- Strategic Thinking
- Political Savvy
- Interpersonal Skills
- Oral Communication

##### ACADEMIC CREDIT

4 Graduate credits may be available upon completion.

##### DATES & LOCATIONS

October 17–27, 2011

December 5–15, 2011

January 23–February 2, 2012

March 12–22, 2012

April 16–26, 2012

July 9–19, 2012

September 10–20, 2012

At the Eastern Management Development Center in Shepherdstown, WV

This training facility is 70 miles from Washington, DC in the Blue Ridge Mountains above the Potomac River.

June 11–21, 2012

August 6–16, 2012

At the Western Management Development Center in Aurora, CO

This facility offers a campus-style learning environment convenient to both Denver and the majestic Rocky Mountains.

**Note!** This course is also available as a blended online and residential course, from April 30 through July 18, 2012.

For information on presenters and day-to-day schedules, please go to [www.leadership.opm.gov](http://www.leadership.opm.gov)

*“This program was well overdue for someone in my position. This training is beneficial for anyone who works in public service.”*

## Register Now for the Executive Development Seminar: Leading Change

The course is designed for highly effective managers at the GS-14 or 15 levels who are eligible to transition to the Senior Executive Service (SES), including those who are in Candidate Development Programs.

If getting away for two weeks is difficult, the Executive Development Seminar can be taken in a blended format, with eight weeks of online work followed by two and a half days in-residence. There is about 6 hours of online work weekly, and the content is the same as the two week course.

The seminar meets the requirements for 80 hours of interagency training. This seminar does not focus on the individual leader; therefore participants should have some basic prior leadership training. Participants are expected to have completed a 360-degree leadership assessment prior to this seminar. If not, a 360 assessment will be included.

### Learn Tools, Techniques and Skills to Lead Change

- Learn how to implement change in the Federal Government.
- Recalibrate strategic planning skills.
- Develop political savvy to identify, understand, and meet the needs of and create buy-in from stakeholders.
- Design policy to include partnerships and coalitions with internal and external constituents.
- Explore the legislative and executive branches and their impact on policy-making.
- Improve oral communications and collaborative skills.
- Understand the mindset of senior leaders in relation to strategy, policy and the big picture.

*“Excellent presentations, practical exercises and experiences throughout the entire program were very helpful.”*

#### TUITION

\$6,000

Tuition includes materials, meals and lodging for the two-week course.

#### LEAD

This seminar meets the executive track requirements of the LEAD Certificate Program.

Leadership Education & Development Certificate Program—A complete leadership development curriculum for current and aspiring government leaders, providing official recognition of achievement at every level. For more info, go to [www.leadership.opm.gov/certificates/LEAD/index.aspx](http://www.leadership.opm.gov/certificates/LEAD/index.aspx)

#### RECOMMENDED PRIOR COURSES

Collaborative Leadership Seminar  
Leadership Assessment Program—  
Level II

Management Development Seminar

#### SUGGESTED FOLLOW-ON COURSES

Leadership for a Democratic Society  
Leadership Competencies: Preparing  
for the Next Step

**Note! This course is also available as a blended online and residential course, from April 30 through July 18, 2012. Find out more at [www.leadership.opm.gov](http://www.leadership.opm.gov)**

## Three Ways to Register

### 1. Register Online at [www.leadership.opm.gov](http://www.leadership.opm.gov)

Initiate course registration with your Government Purchase Card payment, the fastest way to reserve your space. Use your own agency-specific procurement forms. Once we have received your payment, you will receive confirmation within two business days.

### 2. Fax a Registration Form, found in a catalog or online. This form can be used for courses at the Federal Executive Institute or Management Development Centers.

### 3. Contact a Representative Customer Service Office:

Toll Free: 888-676-9632

Phone: 304-870-8008

Fax: 304-870-8078

TDD/TTY 304-870-8066

Email: [register@opm.gov](mailto:register@opm.gov)



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PERSONNEL MANAGEMENT

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[www.leadership.opm.gov](http://www.leadership.opm.gov)

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