



Center for Leadership Development

Team Development: Team Building and Team Leadership

The federal government has moved towards a more collaborative and shared leadership model that empowers decision-making at all levels. This course is designed to help you develop fundamental skills for effective team participation and acquire a deeper understanding of teams—including the types, uses and interpersonal dynamics of teams.

Through a one-week residential session and five weeks of online learning, you will study and apply various team strategies, effective team protocols and stages of team development. Emphasis is placed on communication and trust and how they impact team success, especially during times of stress. Peer coaching and other facilitation skills will help ensure focused and productive conflict management, problem solving and decision making.



Build Your Skills for Successful Teamwork

The skills and knowledge acquired in this course are foundational not only to teamwork but to other levels of leadership in the federal government. During the course, you will:

- Identify how your own styles and behaviors affect performance in a team.
- Acquire a model and tools for effective team facilitation.
- Apply learning and get feedback in the online portion of the course.

CORE DEVELOPMENT

COMPETENCIES

- Problem Solving
- Influencing/Negotiating
- Interpersonal Skills
- Leveraging Diversity
- Team Building

TUITION

\$4,950

Tuition for this program includes food and lodging for the residential component; all materials, and access to the OPM learning portal (CLD Learning Central).

DATES

Oct 20–Dec 19, 2014 . . . Residential/Online
Residential: Oct 20–24, 2014
Online: Nov 3–Dec 19, 2014
Mar 30–May 15, 2015 . . . Residential/Online
Residential: Mar 30–Apr 3, 2015
Online: Apr 13–May 15, 2015
Jul 6–Aug 31, 2015 . . . Residential/Online
Residential: Jul 6–10, 2015
Online: Jul 20–Aug 31, 2015

LOCATIONS

EMDC–Shepherdstown, WV
239 Lowe Drive
Shepherdstown, WV 25443

This training facility is 70 miles from Washington, DC in the Blue Ridge Mountains above the Potomac River.

EMDC–Residential

This training facility is located within 75 miles of the Washington, DC Metropolitan area.

To register, please visit the course page:

[HTTPS://LEADERSHIP.OPM.GOV/PROGRAMS.ASPX?C=150](https://leadership.opm.gov/programs.aspx?c=150)

“I am committed more than ever to provide the customer service and quality products that reflect positively on my team and supervisor.”

Register Now for Team Development: Team Building and Team Leadership

This course is designed for team members, team leaders, supervisors and managers who seek to deepen their understanding of teamwork and strengthen their team leadership skills and effectiveness.

Participants will attend one week in residence, followed by five weeks of online coursework. The online portion will focus on application of course learning in the workplace.

Fundamental Skills for Effective Team Dynamics

Simply becoming a member of a team does not guarantee high performance. Chances are the skills and knowledge that make you a successful contributor may not necessarily ensure success as a team member or team leader. During this course, you will learn the basics about what makes teams work, and gain insight on your personal leadership styles and how they translate to teams.

- Learn how to coach for higher performance.
- Reflect on how to lead from any place on the team.
- Discover your individual strengths and approaches to teamwork and how they impact team success

“I learned how to see myself as a leader of a group and how I see myself as a team member. I learned some techniques for working with other individuals in a team.”

ACADEMIC CREDIT

3 upper level Baccalaureate credits may be available upon completion.

LEAD

This course meets the requirements for the Project/Team Lead level of the LEAD Certificate Program.

Leadership Education & Development Certificate Program—A complete leadership development curriculum for current and aspiring government leaders, providing official recognition of achievement at every level. For more info, go to <http://cldcentral.usalearning.net/mod/page/view.php?id=249>

RECOMMENDED PRIOR COURSES:

Leadership Assessment Program—Level I

SUGGESTED FOLLOW-ON COURSES

Facilitation Skills for Leaders

To register, please visit the course page:

[HTTPS://LEADERSHIP.OPM.GOV/PROGRAMS.ASPX?C=150](https://leadership.opm.gov/programs.aspx?c=150)

OCT2014

Three Ways to Register

1. Register Online at <http://leadership.opm.gov>

Initiate course registration with your Government Purchase Card payment, the fastest way to reserve your space. Use your own agency-specific procurement forms. Once we have received your payment, you will receive confirmation within two business days.

2. Fax a [Registration Form found online](#). This form can be used for courses at the Federal Executive Institute or Management Development Centers.

3. Contact a Representative Customer Service Office:

Toll Free: 888-676-9632

Phone: 202-606-0008

Fax: 478-757-3057

TDD/TTY: 800-877-8339

Email: register@opm.gov



UNITED STATES OFFICE OF
PERSONNEL MANAGEMENT

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