



Leadership Assessment Program—Level I for Team Leaders and Emerging Supervisors

Management is what makes the Federal government tick, and identifying and nurturing new managers is essential to the future of good government. This program will give you new insights to create a personal learning plan for continued leadership growth.

- Learn how your skills compare with desired leadership competencies.
- Get a more complete picture of your ability to lead.



- Complete your personalized Individual Development Plan.

Discover Your Leadership Strengths!

This week-long program is designed for high-performing career specialists, team leaders and emerging supervisors who have one year or less of supervisory experience. You'll receive personalized feedback from assessment specialists, superiors, peers and subordinates, and gain a greater understanding of how personal behaviors affect workplace interactions.

ASSESSMENT

COMPETENCIES

- Interpersonal Skills
- Conflict Management
- Oral Communication
- Decisiveness
- Problem Solving

ACADEMIC CREDIT

3 upper level Baccalaureate or 2 Graduate credits may be available upon completion.

LOCATIONS

Eastern Management Development Center in Shepherdstown, WV

This training facility is 70 miles from Washington, DC in the Blue Ridge Mountains above the Potomac River.

Western Management Development Center in Aurora, CO

This facility offers a campus-style learning environment convenient to both Denver and the majestic Rocky Mountains.

For class schedule please go to www.leadership.opm.gov

“I hope that I can actually lead my agency’s mission by overcoming obstacles (weaknesses) and working with my particular strengths. I didn’t realize that anyone could be a leader before this class.”

Register Now for the Leadership Assessment Program—Level I

If you want to be the best manager you can be and you lack extensive experience, then this program provides ideal support for the initial phases of your management career. The curriculum consists of a variety of assessments, self-analysis, and group participation.

The Leadership Assessment Program offers different dates in Shepherdstown, West Virginia and Aurora, Colorado. Attendees will gain from intensive assessment and self-observation, and leave with a greater self-awareness and knowledge of their personal strengths as well as areas that need improvement.

Join Others for a Week of Personal Discovery

- Complete personal assessment inventories and personality and temperament profiles.
- Perform a case study analysis with feedback and critiques.
- Participate in various problem-solving activities.
- Receive constant feedback from videotaped self-observation.
- Identify strengths and areas for improvement and learn from confidential, comprehensive guidance from assessment center specialists.
- Gain valuable insights to create a personal learning plan for continued leadership growth.

“Life hands us all challenges and this program has helped me realize that we all have difficulties that we experience, and we must begin with us so that we can provide services to others.”

TUITION

\$5,600

Tuition includes materials, meals and lodging.

LEAD

This seminar meets the project/team lead, supervisor, and professional track requirements of the LEAD Certificate Program.

Leadership Education & Development Certificate Program—A complete leadership development curriculum for current and aspiring government leaders, providing official recognition of achievement at every level. For more info, go to www.leadership.opm.gov/certificates/LEAD/index.aspx

SUGGESTED FOLLOW-ON COURSE

Team Development Seminar

Collaborative Leadership Seminar

Supervisory Development Seminar I and II

For class schedule please go to www.leadership.opm.gov

2 Jul 2012

Three Ways to Register

1. **Register Online at www.leadership.opm.gov**
Initiate course registration with your Government Purchase Card payment, the fastest way to reserve your space. Use your own agency-specific procurement forms. Once we have received your payment, you will receive confirmation within two business days.
2. **Fax a Registration Form found online.** This form can be used for courses at the Federal Executive Institute or Management Development Centers.
3. **Contact a Representative Customer Service Office:**
Toll Free: 888-676-9632
Phone: 304-870-8008
Fax: 304-870-8078
TDD/TTY 304-870-8066
Email: register@opm.gov



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